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Using Tabbed Browsing

The last several releases of Firefox, Internet Explorer, Safari, Opera, and Google Chrome have a feature we have discovered many people are unaware of.

Tabbed browsing is a very useful feature for things like comparison shopping, comparing news stories, movie reviews or just about anything you may wish to be able to do at the same time. You can even set up your browser to automatically open multiple web pages you use automatically.

We will be covering how to use this feature while using Firefox as it is the preferred browser at BGE, however the basic functions work pretty much the same in any of popular browsers.

First off you might ask “What is tabbed browsing?”. Tabbed browsing is the ability to quickly switch between several open web pages within a single web browser window by clicking on tabs. Tabs appear in the browser window when more than one webpage is opened. Each open webpage has its own tab, with the active tab displaying its page “up front,” the inactive tabs hidden behind. By clicking on a tab the user switches that page up front for quick viewing.

Tabbed browsing is extremely useful in a variety of situations. If you are reading a webpage and would like to click a link without losing your place, you can open the link in a tabbed window. After reading the link you can close the tab or just click on the original tab to switch back to the previous page, keeping both pages available. Tabbed browsing eliminates the need to repeatedly reload pages or use the “back” button.

Lets take a look at what the tabs look like in a browser... below is an example of how they appear in Firefox. In this example we have two web pages open, igoogle and BGE



Technologies. The active page is the BGE page, if you wanted to make igoogle the active page, you simply need to click on it’s tab.

Now let’s assume you wish to open a third website. The easiest way to accomplish this is to click on the plus sign “+” just to the right of the second tab. Once the new tab opens, you can then go to any website you wish by typing it into the address bar or by selecting one of your bookmarked/favorites. You will also notice each tab has an “X”, which is used to close that tab.

Now let’s say you have three websites you use every time you use your computer such as your web based email, bank, and facebook. Rather than to have to open each of them one at a time, you can set up your browser to open all three of them automatically. This is accomplished by opening each website in its own tab. Once you have all three open, you simply go to Tools, Options, General and you will see a location for “Home Page” well simply click on “Use Current Pages” or “Use Current”, click on OK and from that point forward each time you open your browser those pages will each open in its own tab.

See Tabbed Browsing on Page 3

Why BGE

- Locally owned
- Local Support
- No Bait & Switch
- Competitive Pricing
- Convenient Location
- Convenient Parking
- Knowledgeable Staff



File extensions are the three or four letters and numbers that follow the dot after the name of a file on your computer. You may also receive a file attached to an email which when clicked on may either open or ask you what program you want to use to open it. If the second action happens, it most likely means you do not have the proper program to open the file. We receive phone calls from customers all the time asking us why they can't open certain files or "what do I need to open" a certain file. This has begun to happen much more frequently since the release of Microsoft Office 2007, which introduced an entirely new file type into the mix of things.

Depending on how your computer is configured, you may or may not see the extensions and we will discuss how to change that later in this article but first lets take a look at the list of extensions explaining what they are and what program you need to open them.

<u>Extension</u>	<u>What it is</u>	<u>Program(s) Required</u>
avi	Video File	Windows Media Player
bmp	Picture	Windows picture and fax viewer or Microsoft Paint
doc	Text/Office File	Microsoft Word or Open Office
docx	Text/Office File	Microsoft Word 2007/2010* or Open Office
exe	Executable File	Double Click to run it
flv	Video File	Any-flv-player. This program can be download at any-flv-player.com
gif	Picture	Windows picture and fax viewer or Microsoft Paint
htm	Web Document	Internet Explorer, Firefox, Google Chrome and others
html	Web Document	Internet Explorer, Firefox, Google Chrome and others
jpg or jpeg	Picture	Windows picture and fax viewer or Microsoft Paint
mov	Video File	Apple Quick Time Free Download from Apple
mp3	Audio/Music File	Windows Media Player
mpg or mpeg	Video File	Windows Media Player, Apple Quick Time, Nero and others
pdf	Text File	Adobe Reader
php	Web Document	Internet Explorer, Firefox, Google Chrome and others
pps	Slide Show Presentaton	Power Point or Powerpoint Viewer Free Download from Microsoft
ppt	Editable Slide Presentation	Power Point
psd	Picture	Adobe Photoshop
rar	Compressed File	7zip or Winrar
txt	Text File	Notepad, Wordpad or many others
wav	Audio/Music File	Windows Media Player
wma	Audio/Music File	Windows Media Player
xls	Text/Office File	Microsot Excel or Open Office
xlsx	Text/Office File	Microsoft Excel 2007/2010* or Open Office
xml	Web Document	Internet Explorer, Firefox, Google Chrome and others
zip	Compressed File	7zip, Winzip or Winrar

As promised we will now discuss how to show the file extensions starting with Windows 7. Actually in some ways it isn't necessary to go through this procedure because if you simply choose your files as a "List" it actually tells you what type of file you are looking at. However to show the extensions, simply open up your "Documents" then click on organize and select "Folder & Search Options", then "view" and then in the "advanced" settings uncheck "Hide Extensions for Known File Types" then click on "OK" Wow that was simple.

In some ways it is even easier in Windows XP.. Simply open any directory, go to Tools, Folder Options, Uncheck Hide Extensions and then at the top click on "Apply to All Folders".

Technical Support

Although we do not offer 24/7 technical support we feel we offer support far superior to any of our “big box” or “mail order” competitors.

The BGE Advantages:

- We are local
- Knowledgeable Staff
- Remote Access to your PC if required
- We consider every satisfied customer a valuable asset
- Reasonable pricing

You can contact our Technical support staff in many ways.

By Phone:
216-521-2855

On the Net:
Email - support@bge.net
Or go to ticket.bge.net and fill out a trouble ticket.

Receive Newsletter by email

Would you like to receive our newsletter in your email? If so, just go to:
www.bgetechnologies.com/subscribe and we will email you a notification when our next newsletter is ready. There will be a link included in the email for you to view a PDF version of the newsletter.

Tabbed Browsing

As mentioned this article was written based on the use of Firefox, however the features are available in most browsers and tabbed browsing can be very involved or simplistic depending on how you wish to use it. As usual the staff at BGE are willing to help.

If you need assistance you may wish to consider taking advantage of our “remote support”. The first 10 minutes are totally FREE and only \$18.75 per 15 minutes there after. If we are unable to help you, no fees will apply. And as always, please feel free to just pick up the phone, dial 216-521-2855 and ask.

Backups Are Important!

Ok.... We keep bringing this up over and over however either our customers don't believe us or think “It won't happen to them”.

STUFF happens and not always good stuff, we deal so often with customers who either do not back up at all, not often enough or do not take the proper steps to make sure the backups survive circumstances out of their control.

Ok, so you have an external backup device and you “occasionally” do a back up, that is good but you probably do not do it often enough. On top of that, the device you back up to is probably sitting in the same room as your computer.

What happens in the event of a catastrophic situation such as a fire, or theft? Chances are your precious data will be gone even though you did a back up.

We won't even mention the people who back up their system to the same hard drive which they are backing up...If that drive fails, your data is gone!!!

Be smart, talk to us about back up choices including but not limited to services like Carbonite.



Ask about our remote access assistance service.



Want better backup protection keeping your files safe even in the event of a fire or theft?

Call us about Carbonite backup. Only \$54.95/year

BGE TECHNOLOGIES

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We're on the web at:
www.bgetechnologies.com

Tell your friends they can
download this newsletter from
our Home Page.

BGE Summer Hours

As of May 15th our hours are as
follows:

Monday—Thursday 9:30AM—5:00PM
Friday 9:30AM—4:30PM
Saturday & Sunday Closed

As always if our hours do not fit yours
simply call to arrange an appointment.
There are no additional fees connected
to special appointment hours provided
the requested times are reasonable.



Summer Special

\$537.00

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- 1GB DDR2 RAM
- 500GB Hard Drive
- DVDRW
- All-in-one Card Reader
- Keyboard/Mouse
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- 2pc Speaker System

This system is fully loaded and ready
to go. Great for Internet and general
home/office applications.

Comes with AVG Free anti-virus and
Open Office Preloaded

Installation DVD's Are Included

Services Offered at BGE

- Virus & Malware Removal
- Hardware Repair & Upgrades
- Laptop Repair & Upgrades
 - Network Cabling
 - Wireless Network Setup
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- If you are not sure... please call and ask!



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Yes, in the state of Ohio, teachers are
exempt from the state sales tax on
purchases of computer equipment for use
in their profession..

Did you know....

BGE Technologies has fantastic
pricing on printer ink and Toner?

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shipped from one of our three
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Lakewood location for pick up.

Call 216-521-2855 for pricing!



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Customer Referral Card

At BGE we know the best advertising is a satisfied customer. As a past satisfied customer we would like to remind you about our referral program.

It is very simple: Just fill out the information below, give it to your friend to give us, and get Ten Bucks (\$10.00). They will receive a \$10/hr discount as well.

Your Information:

Your Name: _____ Phone Number: _____

Who are you referring?:

Name: _____ Phone Number: _____

New Customers Only — Please Print



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